

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number: _____

Meeting Type: Regular

Meeting Date: Jan 14, 2016

Action Requested By: Finance

Agenda Type: Resolution

Subject Matter:

Approval of Agreements

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptances.

Note: If amendment, Please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

Routine Procurement Function

Associated Cost: _____

Budgeted Item: Not Applicable

MAYOR RECOMMENDS OR CONCURS: _____

Department Head: Margie Sandoz

Date: 1-4-16

ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Finance

Council Meeting Date: 1/14/2016

Department Contact: Cecilia Summers

Phone # 256-427-5060

Contract or Agreement: Agreements with Low Bidders

Document Name: 20160114probirds

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

Account Number:

Procurement Agreements

<u>Title 41</u>	<u>Competitive</u>
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Grant-Funded Agreements

<u>Select...</u>	<u>Grant Name:</u>
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Department	Signature	Date
1) Originating	<i>Margaret Sargol</i>	<i>1-4-16</i>
2) Legal	<i>Dany Clats</i>	<i>1-4-2016</i>
3) Finance	<i>Margaret Sargol</i>	<i>1-4-16</i>
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO.16-_____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below with the date of January 14, 2016 appearing on the margin of the first page, together with the signature of the City Council President and an executed copy of said documents being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Genuine Parts Company Dba Napa Auto Parts	Automotive & Equipment Dispensing	One Year W/Extensions
Hydra Service Inc	Rome Road Station	One Time
Merritt Veterinary Supplies Inc.	Animal Drugs & Supplies	One Time W/Extensions

ADOPTED this the 14th day of January 2016.

President of the City Council of the City of
Huntsville, Alabama

APPROVED this the 14th day of January 2016.

Mayor of the City of Huntsville, Alabama

SUMMARY OF BIDS FOR ACCEPTANCE **January 14, 2016**

LOW BIDDER MEETING SPECIFICATIONS	COMMODITY/SERVICE	TERM OF AGREEMENT	OTHER BIDS RECEIVED
Genuine Parts Company dba Napa Auto Parts Birmingham, Al	Automotive & Equipment Parts Dispensing	One Year W/Extensions	1
Hydra Service Inc. Warrior, Al	Rome Rd Pump Station Submersible Pumps	One Time	
Merritt Veterinary Supplies Inc. Columbia SC	Animal Drugs & Supplies	One Year W/Extensions	

* Current Contract Holder

BID AWARD RECOMMENDATION

Revised 04/17/2013



HUNTSVILLE
The Star of Alabama

TO: PROCUREMENT SERVICES

FROM: Mike Blankenship

BID NUMBER: 66-2015-54-1

COMMODITY/SERVICE: Automotive&Equipment Parts Dispensing

DATE: 12/18/15

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Genuine Parts Company dba NAPA Auto Parts

RECOMMENDATION: Please award the above referenced bid to Genuine Parts Company. The above listed vendor met all required specifications at overall best pricing.

Description	Price	UOM	Comment
Bendix 800405 purge valve	\$ 42.75		
Meritor KIT2252H2DA Brake pad	\$ 277.25		
Wagner H4656 head lamp	\$ 3.75		
Bosch 41920 wiper blade	\$ 5.98		
motorcraft FL820s oil filter	\$ 2.48		
Prestone AS250 washer fluid	\$ 2.65		
3M 08880 brake cleaner	\$ 2.06		
Midland 046U836N BRAKE SHOE KIT	\$ 51.66		

INITIAL PURCHASE: \$ 2,000,000.00

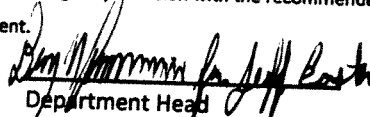
FUNDING SOURCE: various

TERM OF CONTRACT: ☐ One Time
☐ Three Months
☐ One Year
☒ One Year w/Additional One Year Extensions as Allowable by State Law
☐ Other (explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.


Procurement Services


Department Head

Council President

Date

Mayor Tommy Battle

Date

BID AWARD RECOMMENDATION

Revised 04/17/2013

**HUNTSVILLE**
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: Water Pollution ControlBID NUMBER: 13-2016-80-1DATE: 12/29/15COMMODITY/SERVICE: Rome Rd. PS Submersible PumpsAGREEMENT BETWEEN CITY OF HUNTSVILLE AND Hydra Service, Inc.RECOMMENDATION: Department recommends awarding to the lowest responsive bidder, Hydra Service, Inc.

Description	Price	UOM	Comment
ABS AFP5001 M2800 Submersible Pump	\$ 125,000.00	EA	

INITIAL PURCHASE: \$ 375,000.00FUNDING SOURCE: 6000-76-00000-526000-PR1341XX-

TERM OF CONTRACT:

☐ One Time☐ Three Months☒ One Year☐ One Year w/Additional One Year Extensions as Allowable by State Law☐ Other (explain)**APPROVALS:**

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Procurement Services
Department Head

Council President

1-14-2016

Date

Mayor Tommy Battle

1-14-2016

Date

BID AWARD RECOMMENDATION

Revised 04/17/2013

**HUNTSVILLE**

The Star of Alabama

TO: PROCUREMENT SERVICES

FROM: ANIMAL SERVICESBID NUMBER: 14-216-76-3DATE: 1.4.16COMMODITY/SERVICE: DRUGS & MEDICAL SUPPLIES FOR ANIMALS

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND

MERRITT VETERINARY SUPPLIES, INC.

RECOMMENDATION: _____

Description	Price	UOM	Comment
SEE ATTACHMENT FOR EXTENSIVE LIST			

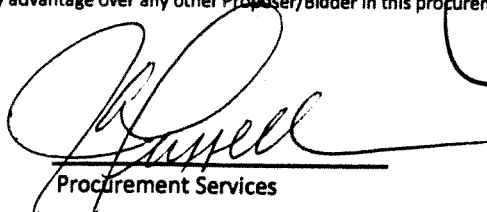
INITIAL PURCHASE:

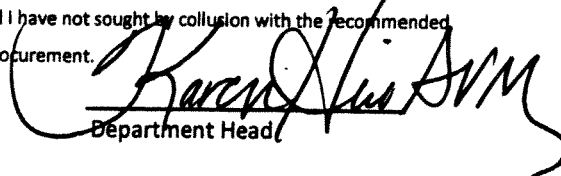
FUNDING SOURCE: 1000-50-00000-515160-00000000

TERM OF CONTRACT:

☒ One Time☐ Three Months☐ One Year☒ One Year w/Additional One Year Extensions as Allowable by State Law☐ Other (explain)**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.


Procurement Services


Department Head

Council President

1-14-16

Date

Mayor Tommy Battle

1-14-16

Date